



NOTIFICATION OF TRAIL DEVELOPMENT ACTIVITIES HAVING MINIMUM WETLANDS IMPACT



Please complete the following by checking appropriate box (terms in bold type are defined on the back):

1. Will the proposed trail construction or maintenance cross any wetland or **surface water** ☐ YES ☐ NO

*If you answered **No**, you do not need to file this form, nor any other wetlands application.
If you answered **Yes**, please continue to question 2.*

2. Does your proposed activity impact **bogs, marshes**, sand dunes, tidal wetlands, undisturbed tidal buffer zones, **designated prime wetlands**, or wetlands identified by the **NH Natural Heritage Inventory** program as being an area of concern? ☐ YES ☐ NO

*If you answered **Yes**, you must file a **standard wetlands application** and no work in wetlands or surface waters can be done until a permit is received. If you answered **No**, please continue to question 3.*

3. Does the work you are proposing involve...
- a. more than 3,000 total square feet of fill, corduroy, boardwalk or similar construction? ☐ YES ☐ NO
- b. installing a culvert in a stream channel 10 or more feet wide? ☐ YES ☐ NO
- c. installing a bridge where work is done in the water and/or more than 3,000 square feet of fill for abutments is placed on the banks of a stream? ☐ YES ☐ NO
- d. activity/construction NOT in accordance with the 1994 **Best Management Practices for Erosion Control During Trail Maintenance and Construction**? ☐ YES ☐ NO

*If you answered **Yes** to any of these questions, your project exceeds criteria for minimum impact. You must, therefore, file a **standard wetlands application** and no work in wetlands or surface waters can be done until a permit is received. If you answered **No** to all of the above, please continue through item 12.*

4. Identify the organization (if any) constructing/maintaining trail(s), and provide the name of a contact person, his/her address and daytime phone number.

Organization

Contact Person

Address

Telephone

5. In what town are you proposing this work be done? _____
NOTE: complete notification must be filed with each town in which work will occur.

FOR DES OFFICE USE ONLY:

Fee received _____ File # _____
check # date received amount initial(s) check date

6. Attach a list of the name(s) and address(es) of owner(s) and Tax Map number(s) and Lot number(s) of all properties on which work will occur.
7. Attach written permission of owner(s), easement documentation, or other proof of your right to access each property listed in #6.
8. Attach a copy of a U.S. Geological Survey (USGS) topographic map showing the location of the proposed trail(s) and marking the type and location of all wetland and/or surface water crossings.
9. Attach plans (sketches showing construction design and materials to be used) for all wetland or surface water crossings. (Photographs of existing structures or copies of plans in the Best Management Practices for Erosion Control During Trail Maintenance and Construction may be used if they accurately portray proposed construction.)
10. Please sign below to certify that: 1) all information provided in this application is correct; 2) all work will conform to Best Management Practices for Erosion Control During Trail Maintenance and Construction; 3) a copy of this application has been provided to the town conservation commission.

Applicant Signature

Date

11. Attach a check for \$25 payable to the DES Wetlands Bureau.
12. You will need two photocopies of this form and all required attachments, map(s) and plans. Mail the original set along with your check to the DES Wetlands Bureau, Box 95, Concord, NH 03302-0095. Send one photocopy to DRED, Division of Parks and Recreation, Bureau of Trails, Box 1856, Concord, NH 03302 and provide the remaining photocopy to the town conservation commission.

You may proceed with your project upon proper filing of a complete notification.

***** DEFINITIONS *****

Wetland - an area inundated or saturated by surface or ground water at a frequency and duration sufficient to support a prevalence of vegetation typically adapted for life in saturated soil conditions (hydric soils). Wetlands include, but are not limited to swamps, bogs, marshes, and similar areas.

Swamp - a wetland that is dominated by trees and/or shrubs.

Bog - a wetland distinguished by stunted evergreen trees and shrubs, peat deposits, and/or highly acidic soil and water conditions.

Marsh - a wetland distinguished by: 1) absence of trees and shrubs; 2) dominance of soft stemmed herbaceous plants such as grasses, reeds, and sedges; and 3) water table is at or above the surface throughout the year, but can fluctuate seasonally.

Surface water - those portions of waters of the state, as defined by RSA 482-A:4, which have standing or flowing water at or on the surface of the ground. These include, but are not limited to rivers, streams, lakes, ponds, and tidal waters.

Designated Prime Wetland - a wetland designated by a municipality as requiring special protection. Check with the town office for location of these wetlands.

New Hampshire Natural Heritage Inventory - a program which tracks rare and sensitive species and plant communities in New Hampshire. Call 603-271-3623 for information.

Best Management Practices for Erosion Control During Trail Maintenance and Construction - a manual developed by the Department of Resources and Economic Development (DRED). Copies are available from DRED, 172 Pembroke Road, Concord, NH 03302 (603-271-3254); or UNH Extension, Durham, NH (603-862-1028). There is no charge for this manual.

Standard Wetlands Application - a form for applying for a permit to work in wetlands or surface waters when criteria of sections 2 or 3 are not met. These forms can be obtained from the town clerk, or by calling the DES Wetlands Bureau at 603-271-2147.